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WALTER F. MONDALE PAPERS

Vice Presidential Office

An Inventory of the Assistant for Domestic Policy Files

Access to or use of this collection is currently restricted.

For details, see Administrative Information.

OVERVIEW OF THE COLLECTION

- Creator:** Vice President. Assistant for Domestic Policy.
- Title:** Assistant for Domestic Policy files,
- Date:** 1978-1980.
- Abstract:** Memoranda and background and briefing materials on various issues and policy matters.
- Quantity:** 3.5 cu. ft. (3 boxes and 1 partial box).
- Location:** See Detailed Description section for box locations.

SCOPE AND CONTENTS OF THE COLLECTION

Memoranda from Mondale's domestic policy staff on various issues and policy matters; a briefing book on education and income maintenance programs carried out by the Department of Health, Education, and Welfare; memoranda concerning priorities for the President and approaches to be taken toward domestic and international issues; briefing books on the President's Program for U.S. Energy Security; and a set of briefing notes focused on the U.S. economy and related matters.

ORGANIZATION OF THE COLLECTION

These records are organized into the following sections:

Chronological Files, 1978-1980.
HEW Briefing Book, [1979].
Presidential and Legislative Agendas, 1977-1979.
President's Program for U.S. Energy Security.
Weekly Briefing Notebooks.

RELATED MATERIALS

Subject and background files of the office of the Assistant for Domestic Policy have not yet been processed.

ADMINISTRATIVE INFORMATION

Restrictions:

Access: Until April 15, 2006, access to these files requires written permission.

Use: Until April 15, 2006, quotation or publication beyond the fair use provisions of the copyright law requires written permission.

Preferred Citation:

[Indicate the cited item, file title, and/or series here]. Walter F. Mondale Papers: Vice Presidential Office: Assistant for Domestic Policy files. Minnesota Historical Society.
See the Chicago Manual of Style for additional examples.

Accession Information:

Accession number:

Processing Information:

Chronological files processed/described by Jason Peterson, July 1993.

HEW briefing book described by Lydia Lucas, Sept. 1994.

Presidential and Legislative Agendas processed/described by Rich Arpi, Sept. 1993.

President's Program for U.S. Energy Security described by Bill Tessman, June 1994.

Weekly Briefing Notebooks described by Bill Tessman, June 1994.

DETAILED DESCRIPTION OF THE COLLECTION

Note to Researchers: To request materials, please note both the location and box numbers shown below.

Chronological Files, 1978-1980. 2.0 cubic feet (2 boxes).

Memoranda from Mondale's domestic policy staff on various issues and policy matters, addressed mainly to the Vice President and occasionally to chief of staff Dick Moe and others.

Beyond their focus on domestic policy, there is no obvious topical concentration to the memoranda in the Chronological Files. Primary authors in this set are Gail Harrison (domestic policy chief), John Farmer, Jim Dyke, and Eric Vaughn. Files for October-December, 1978, and May 16-31, 1979, are missing. The file also contains references to other documents not in this series (current locations not yet determined).

A separate subset of similar memos from Mark Warren (February 1979-March 1980) has three topical concentrations: (1) the Carter Administration's health cost containment legislation; (2) National Health Plan legislation; and (3) matters involving Minnesota. They are supplemented by five small topical files: Control Data Corporation, Crisis [fuel bills] Intervention, Election Law, Bureau of Land Management (Minnesota wilderness inventory), and the 1979 Duluth Grainhandlers' Strike.

Provenance: Originally Assistant for Domestic Policy boxes 419, 422, 423, and 433, and Central Files box 1175; reduced in bulk via removal from looseleaf notebooks.

Appraisal note: This is probably the "Chronological Memo File" described on p. 64 of the National Archives' February 1979 survey of Mondale papers as containing copies of memos drafted by VP issues staff, most directed to the VP but also including some internal office memos, and only incompletely duplicated in the Central Files.

Location	Box	
154.I.5.1B	1	Chronological Files: January 1978 - September 1978. 13 folders. December 13 and 21, 1978. 2 items in partial folder. January 1979 - July 1979. 12 folders.
154.I.5.2F	2	August 1979 - December 1980. 21 folders.

Location	Box	
154.I.5.2F	2	Mark Warren Files: Chronological, February 1979 - March 1980. 14 folders. Subject Files: Control Data Corporation. Crisis Intervention. Mainly re utility bills aid. Election Law. Case: BLM. U.S. Bureau of Land Management wilderness inventory in Minnesota. Duluth Grain Handlers' Strike.

HEW Briefing Book, [1979]. 1 folder.

A compilation of background materials on education and income maintenance programs carried out by the federal Department of Health, Education, and Welfare. It is divided into sections on education of the disadvantaged, impact aid, education for the handicapped, student loans, higher education, National Institute of Education, establishment of a separate Department of Education, social services reorganization, disability insurance financing, windfall dual benefits, Railroad Retirement Board, quality control, the Department of Agriculture's Food and Nutrition Service, and a set of budget summary tables and recommendations for long-range evaluations.

The presentation for each program includes a statement of the issue, background on the program, analysis of its impact, programmatic and budgetary alternatives, and recommendations.

Provenance: Found in Assistant for Domestic Policy box 439.

Location	Box	
154.I.6.5B	---	HEW Briefing Book, [1979]. 1 folder.

Presidential and Legislative Agendas, 1977-1979. 0.6 cu. ft. (14 folders in partial box).

Memoranda to and from the Vice President, his staff, and others concerning priorities for the President and approaches to be taken toward domestic and international issues during the years 1978 and 1979. The White House Executive Committee, which included Hamilton Jordan, Zbigniew Brzezinski, Stu Eizenstat, Jody Powell, and the Vice President (or members of his staff), among others, were responsible for setting these agendas.

Also included in these files are memoranda from the Cabinet officers concerning priorities for their departments for 1978 and 1979.

Arrangement is roughly chronological.

Provenance: Originally Assistant for Domestic Policy box 420.

Related materials: Additional Presidential agendas, 1978-1980, are numbered with the Assistant for National Security Affairs materials retained at the National Archives, presumably because they contain security classified materials.

Location	Box
154.I.6.4F	--- 1978 Agenda. 8 folders. September-October 1977. November 1977. December 1977. 1978 Calendar of New Initiatives. 1978 Domestic Legislative Calendar, late 1977. Late 1977. Early 1978. January-December 1978. 1979. 6 folders. January 2-11, 1979. January 12-19, 1979. January 26, 1979. ca. January 1979. 3 folders.

President's Program for U.S. Energy Security Briefing Books and Reports, August 1979. 6 folders in partial box.

A compilation of informational materials on President Jimmy Carter's plans for programs aimed at minimizing U.S. reliance on foreign energy sources. They consist largely of fact sheets and White House news releases, and are accompanied by the program's summary report. They cover the five components of the President's program -- oil import reduction, increasing domestic oil production, development of sound alternatives to oil use, conservation and fuel use efficiency, and emergency measures -- as well as providing some background on the roots of the U.S. energy crisis in the 1960s and 1970s.

The briefing materials also address new devices necessary to achieve the goals of the President's program. These include a Windfall Profits Tax, to finance certain parts of the program such as production of synthetic fuels and natural gas as substitutes for imported oil. Revenues from this tax would also be used to form the Energy Security Corporation (ESC), which would assist the private sector in generating synthetic fuels and unconventional natural gas. An Energy Mobilization Board would coordinate and organize the decision-making process for the various non-nuclear energy facilities. A Special Energy allowance and an Energy Crisis Assistance Program would help low-income families deal with the transition to more varied fuels.

Also included is a copy of the July 15, 1979, presidential address that dealt with the issue of energy in the U.S.

Provenance: Originally Assistant for Domestic Policy box 439.

Location	Box
154.I.6.5B	--- [Report, ca. August 1979]. 2 copies in folder. Briefing Book, August 1979. The Energy Security Corporation.

Transportation Energy Initiatives: Briefing Book, August 1979.
President's Oil Import Reduction Program: Briefing Book, August 1979
(draft?)
President's Oil Import Reduction Program: Briefing Book, August 1979.

Weekly Briefing Notebooks, 1976-1977. 0.6 cu. ft. (21 folders in partial box).

A set of briefing notes, focused on the United States economy and related matters, that were compiled weekly by the Federal Statistical System (part of the Census Bureau) from December 20, 1976 to April 25, 1977, after which funding for the program was discontinued. Each is entitled "Weekly Briefing Notes on U.S. Domestic Developments, Prepared for the President and the Vice President."

A standard table of contents for the notebooks is divided into five topical areas -- General Economic Indicators; General Social Indicators; Government Activity; Environment, Science and Culture; and Selected Subjects -- each of which in turn lists a number of subtopics. Each week's compilation covers, on average, nine of the subtopics. While not every topic is covered over the eighteen weeks covered by these briefings, most of the key domestic issues are discussed. Some of these issues include wholesale and consumer price indexes, retail sales, the unemployment rate, housing construction, import and export figures, industry, gross national product, health, manufacturing, agriculture, population, education, and the environment.

Included in each compilation are charts, graphs, and diagrams that illustrate trends in the topics being addressed. A short narrative summary follows each illustration, with salient facts highlighted in colored marker.

Provenance: Originally Assistant for Domestic Policy boxes 416-417. Removed from looseleaf notebooks and plastic enclosures, and foldered.

Location	Box
154.I.6.5B	--- Weekly Briefing Notebooks, 1976-1977.